



**2018 Annual General Membership Meeting
Hiddenbrooke Property Owners Association, Inc.
Wednesday, June 20, 2018 at 6:30 P.M.
Meeting Minutes**

- 1. Annual Membership Meeting Call to Order:** Director Pollard called official meeting to order at 6:30 pm,
- 2. Inspector of Elections:** Closed balloting period at 6:30 pm and established a quorum of returned ballots with 160; quorum is 100 returned ballots. Inspector Tonya Kalvass appointed Pam Halseth and John Hopton to assist with opening the ballots and tabulating the votes.
- 3. Attendance/Introductions:**
 - **Present Current Board Members:** Jennifer Pollard, Desiree Conley, Chris Brittle, Douglas Link, Paul Norberg and Allan Yeap
 - **Absent Board Members:** none
 - **OMNI Community Management:** Tonya Kalvass and Pam Halseth
- 4. Guest speakers:**
 - Vallejo Fire Department representative presented to the members present regarding the weed abatement policy and follow up to complaints, defensible areas for homes, and evacuation plans for Hiddenbrooke in case of a fire or other emergency. Residents should not use St John's Mine Rd to evacuate because of the poor condition of the road and the need to keep it available for emergency equipment accessing the community.
 - Hiddenbrooke Golf Course Manager, Jon Vesper, spoke to the members present regarding the cancellation of the Resident Access Program (RAP) and the anticipated launch of a new Lifestyle Membership program. The Club will be disseminating the details for the new program in the near future. The current program ends on June 30, 2018, but the Club has extended the use of the pool, spa, fitness center and tennis courts to eligible residents through October 2018 in good faith.
 - Vallejo Police Department representative, Brenton Garrick, spoke to the members present regarding the Department's resources and patrol capabilities.
 - City of Vallejo Landscape Maintenance District representative, Jason Lacey, spoke to the members present regarding activities for the Hiddenbrooke Maintenance District (HMD) and the Parkway re-landscaping project that is being planned. He explained the HMD's approach to weed abatement on HMD property and took questions from members regarding general weed issues in Hiddenbrooke. Allan Panganiban, Interim City Engineer, reported that Staff's recommendations for a Roundabout at the freeway Interchange will likely go before the City Council in September.
- 5. Meeting Minutes:** Board reviewed minutes from June 2017 Annual membership meeting. Director Conley motioned to approve the minutes as presented, Director Link seconded the motion and the motion passed unanimously.
- 6. Committees and reports:**
 - **Hiddenbrooke Maintenance District Advisory Committee (HMD):** Birgit Rickert reported to members in attendance. HMD is continuing to work with the City of Vallejo and the Golf Course to ensure weed abatement is being done. She discussed other projects the Committee has been involved with over the past year, including the Parkway re-landscaping project.

- **Hiddenbrooke Architectural Review Committee (HARC):** Marcelline Mahern reported to members in attendance on work done and applications approved since the last Annual Meeting. Written report was provided to the Board.
- **Hiddenbrooke Welcome Committee:** Report was provided to Board members and Committee Chairperson provided sample notices that the Committee gives to new owners when OMNI provides them with property transfer information.
- **Hiddenbrooke Social Committee:** Written Report provided by Nancy Berke since she was not able to attend the meeting. Report mentions new owner event held last year at the Club and that the Committee plans to continue to work with the Club to plan future social events at the Club.
- **Welcome Center Committee:** Ed Medina reported that the new cameras at the Welcome Center are working well and have helped in 4 crime situations. He also reported that he works with the security company as issues come up, and that they are meeting the requirements in their contract's scope of work.
- **Current Board President Report:** Jennifer Pollard thanked the Board members for their work over the past year and thanked the Committee Chairpersons for their work as volunteers.
- **Current Board Treasurer Report:** Paul Norberg provided a report of the financial status of the Association and noted some of the larger expense items from the past year.

7. Open Forum: Members present discussed speeding issues, discontinued RAP program, and issues with Vallejo School District. Allan Yeap discussed the need for change on the Vallejo School Board to protect District funds. Members thanked Jen Pollard for her years of work on the Board and for the time she has volunteered to help the community in many ways.

8. Inspector of Elections: Tonya Kalvass gave the results from the Director elections vote.

- 160 ballots were returned
- 7 ballots were void due to insufficient identifying information
- 153 ballot envelopes and secret ballot inner envelopes were opened
- 4 ballot envelopes did not contain an inner secret ballot envelope
- 149 ballots were counted
 - 101 votes for James Campagna
 - 130 votes for Jagdip Singh
 - 109 votes for Timothy Moore
 - 3 votes for Jennifer Pollard
 - 1 vote for each: Reggie Banks, Allan Yeap, Allen Wildermuth, Birgit Rickert, and John Hopton

9. Adjourn meeting at 8:15 P.M. - Next Open Board Meeting Date: July 17, 2018

Ratified -

Board Secretary

Date